

TBK & Sons Holdings Limited
(Incorporated in the Cayman Islands with limited liability)
(the “**Company**”)
(**Stock Code: 1960**)

Procedures for a shareholder to propose a person for election as a director of the Company (the “Director”)

1. In accordance with Article 85 of the Articles of Association of the Company (as amended from time to time), no person other than a Director retiring is eligible for election to the office as Director at any general meeting, unless recommended by the board of Directors for election or unless the Notice (as defined below) are lodged in accordance to the procedures set out herein.
2. A shareholder duly qualified to attend and vote at the meeting who wishes to nominate a person (the “**Candidate**”) at a general meeting for election into office as Director shall lodge to the head office of the Company or the branch registrar in Hong Kong at the following address(es) a written notice signed by the shareholder (other than the Candidate) of his/her intention to propose the Candidate for election as a Director (the “**Notice**”) and accompanied by a written notice signed by the Candidate of his/her willingness to be elected:

Head office

Lot 333, Kampung Paya
Batu 2 Jalan Seremban, Port Dickson
Negeri Sembilan
Malaysia

Hong Kong branch share registrar

Tricor Investor Services Limited
Level 54, Hopewell Centre
183 Queen’s Road East
Hong Kong

3. The Notice (accompanied by a written notice signed by the Candidate of his/her willingness to be elected) shall be lodged during a period of at least seven (7) days commencing on the day after the despatch of the notice of the general meeting and ending no later than seven (7) days before the date of such general meeting.
4. The Notice shall contain (i) information of the Candidate as required under Rule 13.51(2) of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited, and (ii) contact details of the Candidate.
5. Shareholders wishing to make a nomination are urged to submit and lodge the Nomination Notice as early as practicable after the dispatch of the notice of the general meeting to allow other shareholders sufficient time to consider the proposal of election of the Candidate as Director.
6. To enable the shareholders of the Company to make an informed decision on the election at a general meeting, the Company shall publish an announcement or issue a supplementary circular as soon as practicable after the receipt of the Notice in accordance with these procedures. The Company shall include particulars of the Candidate in the announcement or supplementary circular. The Company shall assess whether or not it is necessary to adjourn the meeting of the election to give members at least ten (10) business days to consider the relevant information disclosed in the announcement or supplementary circular.

Hong Kong, 27 September 2019

(In case of any inconsistency, the English version shall prevail.)